

REQUEST FOR OWNERSHIP TRANSFER, RESALE CERTIFICATE AND/OR SUBORDINATION AGREEMENT

Patterson Possum Kingdom Lake Partnership, LTD

Date: _____

Please provide the following. Indicate with "(x)":

- () **\$125.00** for "Transfer Fee /Administration Fee" **REQUIRED**. This is necessary to transfer property ownership on our records.
- () **\$375.00** for "Resale Certificate"-If requested. This certificate will indicate among other things the account status (delinquent or current) for the property and any unpaid and due amounts.
- () **\$75.00** for "Resale Certification Update"-If requested. This will update a previously issued Resale Certificate issued from us that is now older than 6 months.
- () **\$500.00** for "Subordination Agreement and Estoppel Certificate" If requested. This document will subordinate the HOA's lien rights to those of the property owner's new lender.(Att'y fee reimbursement)
- () **\$100.00** to expedite the return of the above documents via express mail. If requested.

\$_____ Total

Requested by: _____

Representing (real estate company, title company, etc.): _____

Seller Name(s): _____ Buyer Name(s): _____

Mailing Address: _____ Mailing Address: _____

Lake Address: _____

Lot: _____

D.T.: _____

Area: _____ Home Phone: _____

Gate Code or Key: _____ Work Phone: _____

Cell Phone: _____ Email Address: _____

Info Needed for Subordination & Estoppel if Requested:

Exact New Property Owner Name(s) on Deed of Trust: _____

Lender name on Deed of Trust: _____

Loan amount on Deed of Trust: \$ _____

Ask the county recorder to return the subordination after recording to:

% _____

*******THE TITLE COMPANY CLOSING THE TRANSACTION MUST ATTACH THE CORRECT LEGAL DESCRIPTION AS EXHIBIT "A" TO THE SUBORDINATION AGREEMENT*******

WHEN COMPLETE MAIL THIS REQUEST TO:

Patterson PK Lake Partnership, LTD
Attn: Resale Certificate-Subordination/Estoppel Request
2310 West Interstate 20, Suite 100
Arlington, TX 76017
817.784.2014

INCLUDE CHECK FOR THE ABOVE TOTAL MADE PAYABLE TO PATTERSON PK LAND PARTNERSHIP, LTD
(or you can E-Pay via QuickBooks)

Return the signed Resale Certificate and/or Subordination Agreement-Estoppel Certificate to:

% _____

Requestor's Signature